

# The Howard School



## Careers Department

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# Introduction

At The Howard School, we strive to prepare our students for whatever future they wish to pursue. We are committed to providing high quality careers education, information, advice, guidance and work-related learning, including work experience.

Our concern is equipping students to manage the choices, changes and transitions affecting their future education, training, employment and life as adult members of an international society and to instil life-long learning.

Our careers programme is designed to meet the needs of all learners at The Howard School. It is differentiated to ensure progression through appropriate activities, based on learners' stage of career learning and development, therefore strengthening their motivation, aspirations and attainment at school. It will be tailored as required to meet the needs of any individual pupil with any disability to promote inclusion.

## MEET THE TEAM:

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**MR EDWARDS**  
**CAREERS LEAD**

DURING OUR LAST OFSTED VISIT, INSPECTORS WERE VERY COMPLIMENTARY OF OUR CAREERS PROGRAMME STATING "THE SCHOOL PROVIDED A FULL PROGRAMME OF CAREERS ADVICE, INCLUDING APPRENTICESHIPS. PUPILS ARE WELL PREPARED FOR THEIR NEXT STEPS IN EDUCATION, EMPLOYMENT OR TRAINING"

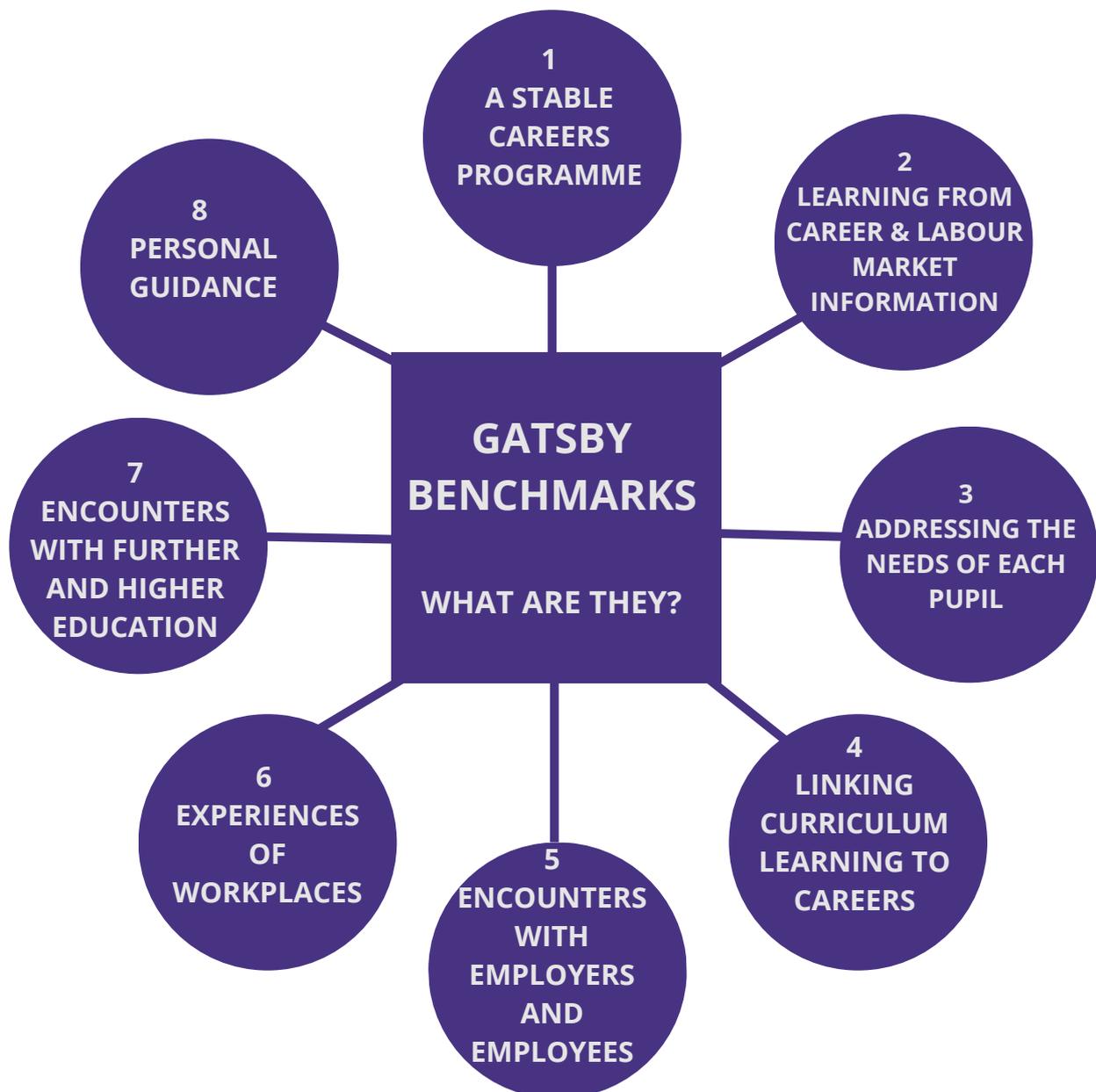


**MRS MASON**  
**CAREERS ADVISOR**

MY KEY RESPONSIBILITY IS TO PROVIDE AN ENGAGING AND MEANINGFUL CAREERS PROGRAMME FOR ALL STUDENTS. I AIM TO OFFER GOOD QUALITY, IMPARTIAL CAREERS ADVICE ENSURING THAT ALL STUDENTS HAVE THE BEST POSSIBLE FOUNDATION TO BASE THEIR FUTURE CHOICES AND PATHWAYS ON.

# Gatsby Benchmarks

The eight Gatsby Benchmarks are a framework for good career guidance developed to support schools in providing students with the best possible careers education, information and advice.



# CAREERS PROGRAMME

Year 7 & 8	<ul style="list-style-type: none"><li>• Unifrog</li><li>• Drop Everything &amp; Meet the Uni Student</li><li>• Careers Fayre</li><li>• Options Evening Information Stand</li><li>• College Information Session</li></ul>
Year 9	<ul style="list-style-type: none"><li>• Unifrog</li><li>• University Life</li><li>• Careers Fayre</li><li>• Interests Questionnaire</li><li>• Apprenticeship Information Session</li></ul>
Year 10	<ul style="list-style-type: none"><li>• Unifrog</li><li>• Careers Assembly</li><li>• Careers Fayre</li><li>• Career Talks</li><li>• Work Experience</li><li>• College Info</li><li>• Interests Questionnaire</li></ul>
Year 11	<ul style="list-style-type: none"><li>• Unifrog</li><li>• 1-2-1 Guidance Interviews</li><li>• Mock Interviews</li><li>• Parents Evening (by appt)</li><li>• Careers Fayre</li><li>• National Careers Service Talk</li><li>• Interests Questionnaire</li></ul>
Year 12 & 13	<ul style="list-style-type: none"><li>• Unifrog</li><li>• Parents Evening by Appt</li><li>• Careers Fayre</li><li>• 1-2-1 guidance Interviews (upon request)</li><li>• Work Experience</li><li>• Careers Fayre</li><li>• Interests Questionnaire</li><li>• University Visits/Speakers</li></ul>

# Key Stage 3

## Year 7, 8 & 9

### University Life

Students are encouraged to think about what they could study there, where they might live and how studying at university differs from being at school.

### Meet the Uni Student

Introducing students to the university experience. In a fun & interactive way, students explore what they can study, the societies they can join and how university is different to school.

### Job Shadowing

Opportunity for students to go to work with a parent, guardian or family friend for the day and get a real life insight into the world of work.

### College/Apprenticeship Session

Introducing students to some of their future choices.

### Options Evening

A brief introduction to the options process.  
Bookable subject Q & A sessions with subject leaders.

# CAREERS FAYRE



Our career fayres take place annually and will be open to the whole school, regardless of the stage of education, we feel it is important that you engage with your career aspirations as early as possible to help start your path on your preferred career.



**Law training centre** 'OUR TEAM HAD A WONDERFUL EXPERIENCE ENGAGING WITH YOUR WONDERFUL STUDENTS. WE LOOK FORWARD TO ATTENDING FURTHER EVENTS.'

There will be various employers, colleges, universities and independent training providers offering expert advice about career prospects and available opportunities to students in the future.



**national highways** 'I MANAGED TO SPEAK TO 125 STUDENTS AND 6 PARENTS, WHO ALL REALLY ENGAGED WELL WITH THE PROJECT. I WAS PARTICULARLY IMPRESSED BY YOUR YEAR 8 STUDENTS, WHO ASKED SOME VERY TECHNICAL QUESTIONS.'

Students will benefit from:

- Networking with potential employers
- Public speaking confidence
- Reserach Skills
- Learning about the labour market
- Prize draw/freebies



**What our students say:**

- I FOUND SOME OPPORTUNITIES THAT COULD BE CONSIDERED IN THE FUTURE
- HELPED ME THINK MORE ABOUT WHAT I WANT TO DO WHEN IM OLDER
- AMAZING EXPERIENCE FOR EVERYONE
- I WILL WORK HARDER TO GET BETTER GCSES

# Key Stage 4

## Year 10 & 11

### Career Talks

Various employers share their personal career journeys alongside some broader insights into that sector/business.

Previous talks have included Alltask, Co op, Bauvill, Kent Police, Dovetail Games, Nationalgrid & Royal Navy.

### Mock Interviews

Students will get the opportunity to have a mock interview with an employer from 'the real world'

### College Info

A small group of students will get the chance to visit the local college. All students will be invited to a college assembly.

### Work Experience

Aims to provide students with an opportunity to expand their awareness of the world of work, builds confidence and develops strong relationships with businesses.

### Careers Guidance

Students will be offered 1-2-1 guidance interviews to discuss future options, career ideas and routes

# unifrog

Unifrog is an online platform that provides students with impartial and independent guidance on the full range of post-school options. The platform is particularly helpful because it is the only place students can compare every undergraduate university course in the UK as well as international opportunities.

Additionally, the Unifrog platform allows students to access FE courses and the most comprehensive list of apprenticeships available across the country, including higher, SLP and degree apprenticeships.

All students in Years 7 – 13 will have access to this website, To log in for the first time, students will be given a sign-up code which is unique to their Form Group.



# Key Stage 5

## Year 12 & 13

### Work Experience

Aims to provide students with an opportunity to expand their awareness of the world of work, builds confidence and develops strong relationships with businesses.

### UCAS Support

All students will be offered support with their UCAS registrations, sessions will include set up and creation of accounts.

### Careers Guidance

Students will be offered 1-2-1 guidance interviews to discuss future options, career ideas and routes

### University Visits

Students have the opportunity to visit local universities, such as University of Kent & Canterbury Christ Church University, taking part in various programmes and have previously attended a university & apprenticeship fayre.

### Guest Speakers

Various employers, businesses, universities, alumni, volunteering services will be invited in to speak to students on a regular basis.

# ALUMNI

Past students experiences since leaving school can help to motivate and inspire our current students to feel more confident in making decisions about their future.

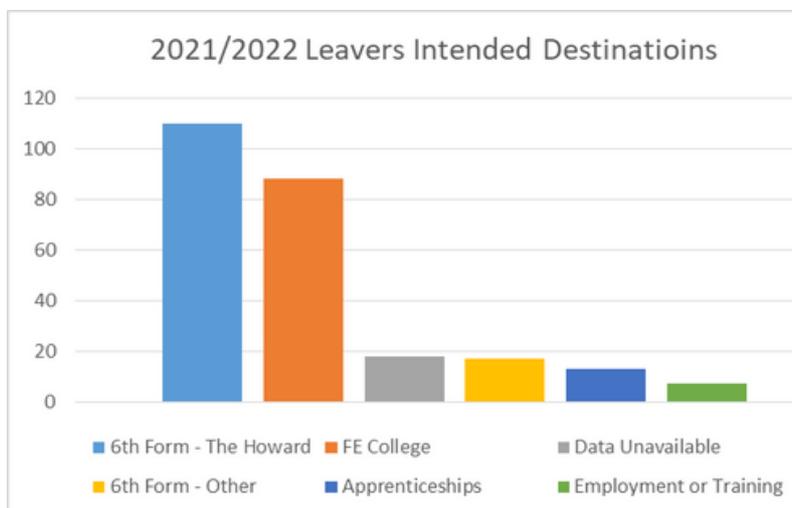
At The Howard School we work with our Alumni to:

- Provide work experience placements
- Become career and education role models
- Provide one to one mentoring
- Provide insights into career paths and work.
- Help raise aspirations and expectations for the future



*Did yo go to the Howard School?*

# DESTINATION DATA



# SOME OF THE COMPANIES WE WORK WITH:

**Bauvill**

**oxdenfloors**  
L I M I T E D

[ expleo ]

dovetail  
GAMES 

**co**  
**op**



**Kent Fire &  
Rescue Service**

**kta**  
kent training and  
apprenticeships

 **The Electrical  
ACADEMY**



**Kent  
Police**

 **Law** training  
centre

**ALLTASK**<sup>®</sup>  
Serious about Service since 1992

University of  
**Kent**

**first intuition**   
where people count

 **camfil**

 **national  
highways**

**nationalgrid**



 **UNIVERSITY of  
GREENWICH**  
EVERY HILL | GREENWICH | MEDWAY

  
**MidKent College**

  
**CROSSLEY GROUP**  
CHARTERED ACCOUNTANTS

**CPI**

We are keen to hear your thoughts about our careers programme and any ideas or suggestions you may have about how it could be developed. Please also feel free to get in touch if you would like to support any of our careers events.



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