



PROVIDER ACCESS STATEMENT

Policy Scope:	All THAT secondary academies
Responsibility:	Local Governing Bodies
Review Frequency:	Annual
Review Date:	January 2022

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Introduction

This policy statement sets out the arrangements for managing the access of providers to pupils at the Academy for the purpose of information about their respective careers education or training offers. This complies with the Academy's legal obligations under Section 42B of the Education Act 1997.

Pupil Entitlement

All pupils in years 7-13 are entitled:

- to be informed of any and all technical education qualifications and apprenticeships opportunities, as part of a careers programme that provides information on the full range of these, which are available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships - through, but not exclusively, options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of Provider Access Requests

Procedure

A provider wishing to request access to the Academy and its pupils should contact Mr S Edwards, Assisant Headteacher, Telephone 01634 388765, edwardss@thehowardschool.co.uk.

Opportunities for Access

A number of events, integrated into the Academy's careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Terms 1-2	Terms 3-4	Terms 5-6
Year 7	Assembly and Form Time opportunities PSHE and Careers activities/group work	Assembly and Form Time opportunities PSHE and Careers activities/group work	Assembly and Form Time opportunities PSHE and Careers activities/group work
Year 8	Assembly and Form Time opportunities PSHE and Careers activities/group work	Assembly and Form Time opportunities PSHE and Careers activities/group work Options evening Parents evening	Assembly and Form Time opportunities PSHE and Careers activities/group work
Year 9	Assembly and Form Time opportunities PSHE and Careers activities/group work	Assembly and Form Time opportunities PSHE and Careers activities/group work Parents evening	Assembly and Form Time opportunities PSHE and Careers activities/group work. Work Shadow Day.

Year 10	Assembly and Form Time opportunities PSHE and Careers activities/group work Parents evening	Assembly and Form Time opportunities PSHE and Careers activities/group work	Assembly and Form Time opportunities Work Experience opportunities PSHE and Careers activities/group work
			Parents evening
Year 11	Assembly and Form Time opportunities PSHE and Careers activities/group work Parents evening	Assembly and Form Time opportunities Mock Interviews Parents evening PSHE and Careers activities/group work	Assembly and Form Time opportunities PSHE and Careers activities/group work
Year 12	Assembly and Form Time opportunities PSHE and Careers activities/group work Parents evening	Assembly and Form Time opportunities PSHE and Careers activities/group work Parents evening	Assembly and Form Time opportunities Work Experience opportunities PSHE and Careers activities/group work
Year 13	Assembly and Form Time opportunities Mentoring Scheme PSHE and Careers activities/group work Parents evening	Assembly and Form Time opportunities Mentoring Scheme Mock Interviews PSHE and Careers activities/group work Parents evening	Assembly and Form Time opportunities PSHE and Careers activities/group work

Please speak to our Assistant Headteacher, Scott Edwards to identify the most suitable opportunity for you.

Measuring and Assessing the Impact of the Careers Programme

The Programme and all partnership agreements are reviewed annually by Assistant Headteacher, Scott Edwards using the CDI National Framework, the Gatsby Benchmarks and the Investor in Careers quality standards. A report is submitted to the Head of School and Careers Governor, highlighting any areas that may have been identified for improvement.

Evaluation of different aspects of CEIAG is undertaken regularly. All activities that form the careers and work-related programme are evaluated by the Assistant Headteacher, Scott Edwards and the information is used to inform planning for the following occasion. The Academy uses evaluation methods, such as observation, questioning as well as questionnaires completed by students, staff and parents after sessions and careers activities. Additionally, the Academy has a student steering group who are tasked with evaluating how effective the session was in delivering its objectives and helping the students achieve the intended learning outcomes.

Premises and Facilities

The Academy will make available to the providers the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The Academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Assistant Headteacher, Scott Edwards or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre within the Main Library and the Careers Office, which are managed by the Careers Coordinator. The Main Library is available to all students at lunch and break times and the Careers Office is open Monday to Friday, all year round.